

## Terms of Reference - 2018

### Safer Stronger Doncaster Partnership

#### **Role:**

The SSDP has been established to function as Doncaster's Community Safety Partnership \ Crime and Disorder Reduction Partnership and to build strong and resilient communities. Its primary role is to set the strategic direction of work to reduce crime, disorder, the fear of crime, drug and alcohol misuse and to build strong and resilient communities and families in Doncaster. The partnership is accountable for the delivery of:

- The annual Community Safety Joint Strategic Intelligence Assessment (JSIA)
- The Community Safety Partnership Plan
- The Alcohol and Drug Strategy
- The Annual Drug Treatment Needs Assessment and Strategic Plan
- The Youth Justice Plan
- The Partnership Community Engagement and Involvement Strategy and Delivery Plan
- The Stronger Families Programme
- Domestic Abuse Strategy and Delivery Plan
- Sexual Abuse Strategy and Action Plan
- Domestic Homicide Reviews

The partnership is responsible for carrying out all the functions allocated to Responsible Authorities under the Crime and Disorder Act 1998, the Police Reform Act 2002 and other relevant legislation.

The Partnership will review and monitor the terms of reference as changes in legislation and local circumstances dictate. It will also undertake a review on an annual basis when the Partnership Plan is refreshed, as part of a rolling programme.

#### **Functions:**

##### **The Partnership will:**

- Identify ethical, statutory and other requirements relating to crime, offender management, anti-social behaviour, drugs, alcohol and other community safety issues.
- Maintain strategic overview of occurrences and trends in relation to these issues in the borough.
- Regularly receive performance management information and exception reports on performance
- Challenge on areas of under performance as well as understanding and identifying best practice where performance is good.
- Ensure that the work is consistent with and complementary to the Borough Strategy, Health and Well Being Strategy, Youth Justice Plan and other relevant agencies plans and strategies.
- Maintain clear and positive relationships with other related partnerships, forums and groups; reporting to the Local Strategic Partnership Doncaster Chief Officer Group.
- Ensure that effective mechanisms are in place and are being used to consult and engage local communities and businesses.
- Ensure that due account is taken of social cohesion and diversity issues including those related to priority groups, neighbourhoods and communities
- Publicise its work to encourage greater community confidence.

- Ensure funding, particularly targeted funding is prioritised against local priorities and concerns.
- Be accountable for building strong and resilient communities and effective partnership community engagement and involvement in developing and reviewing plans and strategies
- Oversee the delivery of the Stronger Families Programme
- Ensure that Domestic Homicide Reviews are conducted in accordance with the Doncaster Domestic Homicide Review Protocol, that action plans resulting from reviews are completed, and that lessons learned from Domestic Homicide Reviews are embedded across the partnership

**Key Outcomes will include:**

- Continued reductions in crime.
- Achievements of national and local targets.
- Effective partnership working leading to effective use of resources and value for money.
- Effective and accessible drug and alcohol treatment services in Doncaster
- Improved mainstreaming of crime and drugs issues with key stakeholders.
- Positive perception of community safety and reduction in fear of crime.
- Enhanced service delivery and customer experience
- Reduced involvement in crime and disorder by children and young people
- Stronger, resilient and engaged communities
- Published Domestic Homicide Reviews and completed Action Plans

**Accountability and Responsibility:**

The SSDP will be accountable to the Doncaster Local Strategic Partnership and work on their behalf in the delivery of the Safer and Stronger elements of the Borough Strategy and any subsequent priorities.

The SSDP carries out the functions of the formal Community Safety Partnership\Crime and Disorder Reduction Partnership. There are 7 Statutory Partners \ Responsible Authorities who have a statutory duty to be involved in the Partnership under current legislation:

- Doncaster Borough Council
- Doncaster Children’s Services Trust
- South Yorkshire Police
- National Probation Service
- South Yorkshire Community Rehabilitation Company
- South Yorkshire Fire & Rescue Service
- Doncaster Clinical Commissioning Group

The Partnership has the discretion to include any other organisation on the Board.

The council will provide the accountable body for all funding that is allocated to the SSDP including the Public Health funding for Substance Misuse.

All agencies will commit to facilitating any audit requirements that may arise from partner organisations.

Individual organisations are responsible for ensuring that their nominated representative(s) (or an appropriate substitute) are available to attend all partnership meetings, which will be scheduled in advance.

All members of the partnership will be in a position to make or influence decisions within their organisation and commit resources, where appropriate.

Partnership members will be responsible for reporting on relevant issues/developments from within their own organisation and also communicating partnership business down to all departments/staff within their own organisation, where appropriate.

### **Operating Principles:**

Members of the SSDP will ensure that:

- They have read the papers ahead of Board meetings, sought the views of their organisations and be prepared to make decisions or recommendations at the Board.
- They should serve only the public interest and should never improperly show advantage or disadvantage to any person.
- No single agency will have control or primacy within the Partnership – all partners will be treated as equal and their contributions respected and valued
- The sovereignty of a particular agency, where that agency has clear responsibility for delivering a particular service, will be recognised and respected
- They are as open as possible about their actions and should be prepared to give reasons for those actions
- The Board and its members should promote equality by not discriminating unlawfully against any person, and by treating people with respect, regardless of their race, age, religion, gender, sexual orientation or disability
- They will consult and obtain the views of their organisation and reflect or communicate these at the meetings
- Officers providing reports to the Board should ensure that these are succinct and be very clear about what they are recommending to the Board or what they are expecting in terms of decisions from the Board
- Officers presenting to the Board should assume that members have read relevant paperwork ahead of the meetings and should keep presentations succinct and be clear about what they are seeking from the Board.
- Members of the Board will seek to ensure that decisions or recommendations agreed by the partnership are communicated and acted upon within their own organisation/sector

### **Working Arrangements:**

The function of the SSDP Executive Board is:

- Set Local Strategic Partnership focus
- Strategic overview and overarching strategic lead/direction
- Strategic performance overview and management
- Approval of strategies & plans
- Strategic management, commissioning of partnership funding/resources
- Strategic overview and direction of thematic and delivery groups
- Produce and implement the JSIA and Partnership Plans
- Management/commissioning of resources
- Co-ordination and completion of Domestic Homicide Reviews

The SSDP Executive Board meets bi-monthly and is chaired by the Doncaster Police District Commander.

**Membership:**

The SSDP Executive Board will consist of senior representatives from:

- South Yorkshire Police (District Commander and senior representatives) - Chair
- South Yorkshire Fire & Rescue Service (Officer and Member)
- National Probation Service
- South Yorkshire Community Rehabilitation Company
- Doncaster Clinical Commissioning Group
- Public Health Doncaster
- St Leger Homes
- Office of the Police and Crime Commissioner
- Doncaster Prisons Representation
- South Yorkshire Criminal Justice Board
- Elected Members and Portfolio Holders
- DMBC Adults and Communities service, including Community Safety
- DMBC Children & Young People's Services
- Doncaster Children's Services Trust
- DCST Youth Offending Service

Individuals/organisations not represented on this list may request or be requested to attend for specific agenda items.

**Thematic Groups:**

Chaired by nominated agency, membership of the thematic groups will vary depending on the key issues being addressed. All relevant agencies including the voluntary and community sector will be appropriately represented